

# Lehigh Valley Business Group Community Yard & Crafts Sale Event

## Vendor Instructions – November 16<sup>th</sup>, 2019

### Vendors / Participants Instructions and Rules

- Cost is \$ 15.00. After November 1<sup>st</sup>, 2019 the cost will be \$ 20.00. **No refunds after November 1<sup>st</sup>, 2019.** We will not be accepting any vendors on the day of the event. [Crafters and Yard sale vendors will be separated to the best of our ability if we know which one you are](#)
- Paying by Credit Card. <https://craftsandyardsalenov2019.eventbrite.com>
- Paying by check: We accept checks and / or money orders. Checks are made out to Lehigh Valley Business Group. Address is 4418 Wagner Drive, Bethlehem, PA, 18020. Checks / money orders need to be received no later than November 1<sup>st</sup>, 2019
- Time: The Community Yard Sale begins at 10:00 am and ends at 4:00 pm (no rain date as we are inside the Palmer Mall.)
- Plan to arrive between 8:00 am - 9:45 am. You can pull up in front of the entrance to unload. Do not block or park your vehicle at the store front. All vendors should park away from the mall entrance
- Vendors / Participants must have registered and be a paid vendor / participant. **You will receive a space inside approx. 12' wide x 6' deep. You'll receive your space assignment when you arrive.**
- Vendors / Participants **MUST** supply your own tables, chairs, canopy, cash, credit card devices, etc. WE will not handle any cash for you. You are required to keep all your merchandise and canopy within your own area. Vendors / Participants can set their own prices, specials, etc. and keep 100% of their profits.
- **You must remove ALL your items not sold, including debris, garbage, etc.**
- No items such as weapons, knives, guns, etc. Illegal items or anything similar. No Fireworks, no Adult toys, etc. that is deemed harmful or inappropriate. These will not be tolerated and will be removed.
- Vendors / Participants are NOT permitted to sell food or drink.
- Vendors / Participants are required to oversee their own belongings. It is required to have someone at your space always. We are NOT responsible for your items
- There are restrooms at this location.
- **Direct Sales are permitted to participate. We are only accepting only one of each type. You must register as the type of business, so we are aware prior. We are accepting more than one crafter of the same item(s). If you don't register as a direct sale and someone else has already signed up as one, you will be asked to leave and you will not receive a refund**

**Email us @ [Yardsale@lvbg.org](mailto:Yardsale@lvbg.org) / Phone# - 484-258-3433**



LEHIGH VALLEY  
BUSINESS GROUP



*P*  
Palmer Park Mall

Lehigh Valley Business Group Community Yard & Crafts Sale Event  
Vendor Instructions – November 16<sup>th</sup>, 2019

**Saturday, November 16<sup>th</sup>, 2019**

10:00 am to 4:00 pm

Inside at the Palmer Mall”  
(the old Bonton store)  
2455 Park Ave, Easton

**Cost \$15.00**  
(after 10/16 - \$ 20.00)

**Vendor Registration by “Check only”**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Selling crafts or yard sale \_\_\_\_\_

Phone# \_\_\_\_\_ Spaces \_\_\_\_\_

**Payment total \$** \_\_\_\_\_

**Check Payments:** We accept checks and / or money orders. These should be made out to Lehigh Valley Business Group. Address is 4418 Wagner Drive, Bethlehem, PA, 18020. Checks / money orders

**Deadline by check / money order is November 1<sup>st</sup>, 2019**

**You must send a copy of your registration with your check**



LEHIGH VALLEY  
BUSINESS GROUP



*P*  
Palmer Park Mall